

How to Locate a Dental Provider

If you have an account:

1. Go to www.Aetna.com
 - a. Click Login in the upper right-hand corner
 - b. On the next page, under Member Login, Click on Login
 - c. Enter Username and Password, Click on Secure Log In
2. Select [Find Care & Pricing](#)
3. On the next page
 - a. In the [Search](#) box, enter a name or specialty
 - b. In the [For](#) box, select who is needing/looking for a Provider
 - c. In the [Near](#) box, enter your address or zip code
4. The Search results will list below
 - a. Select an arrow to the right of the results that meet your criteria, this should take you to another page with Providers listed
 - b. If you have elected the DMO plan, you will need to select a Provider
 - i. On the Provider Results page, you can locate their Provider ID in the Details section toward the bottom under Office Information.
 - ii. The Provider ID is directly below the NPI ID number

If you do not have an account:

1. Go to www.Aetna.com
2. Select Individuals
3. Click on Find a Doctor (right side of the page)
4. Under the Guests box
 - a. Click on [Plan from an Employer](#)
5. Scroll down to the middle of the page and click on the [Online Directory for Doctors](#) link
6. On the next page, enter your Zip Code and select the location, then click [Search](#)
7. Next, in the [Select a Plan](#) search box, enter [Dental](#)
 - a. For the DMO Plan
 - i. Select the [DMO/DNO](#) radio button
 - ii. Click Continue at the bottom of the page
 - iii. Select [Dental Care](#)
 - iv. Select [Dentists \(Primary Care\)](#)
 - v. A List of providers should appear
 - vi. When a provider is found, notate the Provider ID associated with the Provider
 - b. For the PDN Low/High Plan
 - i. Select the [Dental PPO/PDN](#) radio button
 - ii. Click Continue at the bottom of the page
 - iii. Select [Dental Care](#)
 - iv. Select [Dentists \(Primary Care\)](#)
 - v. A List of providers should appear

DMO Guidelines:

New members must select a provider within a 25-mile radius of their zip code. Once enrolled, the guideline expands to a 75-mile radius before out-of-network options are considered.